Portfolio Manager I 07500013; $4,771/monthly; Lincoln

The Nebraska Investment Council, responsible for managing over $14.1 billion of investments for more than 30 different State entities, is seeking a Portfolio Manager I. The Portfolio Manager I class is responsible to independently manage investment portfolios, monitor outside firm performance, and make independent decisions with a sizeable financial impact.

The Portfolio Manager I will be part of a three person investment team with responsibilities including: investing the State's Operating Investment Pool (OIP) totaling more than $2.5 billion in a high quality short to intermediate term government/corporate fixed income portfolio, the State's Time Deposit Open Account Program, and various miscellaneous trust and endowment funds. Duties will include purchasing and selling positions in the money market accounts depending on cash flow requirements, initiating wire transfers to move funds (up to $100 million at a time) from the OIP to the state account, determining how cash will be invested when funds are received (investing money in either money market funds or securities), monitoring and reporting on the investment portfolio characteristics, compliance with legal and policy requirements, and preparing research and analysis on the fixed income markets. Coordinate preparation of the Agency's annual report to the Legislature.

The position reports to the Portfolio Manager II – Operating Investment Pool.

REQUIREMENTS: Bachelors degree in finance, economics, statistics, business administration, accounting or related field with coursework in investments and three years experience in securities analysis and investments and/or completion of or participation in the Chartered Financial Analyst program. MBA preferred. Working knowledge of securities markets. Strong organizational skills, and proven work experience prioritizing tasks and managing multiple workflows at one time. Focused, attentive and detail-oriented. Excellent interpersonal communication skills. Proficiency with MS Office products preferred. Must be able to work independently, be a self-starter, and highly dependable. Resume required. Closing Date: 7/16/2010

Apply to: www.statejobs.nebraska.gov; 301 Centennial Mall South, First Floor, P O Box 94905, Lincoln, NE 68509; 402/471-2075 or your local Workforce Development Office.

NE State Personnel Special Accommodations
Under ADQ and/or to Apply call: (402) 471-2075
EEO/AA/VET
(TDD Calls Only: 402/471/4693)